

**THE CONSERVATORY HOMEOWNERS' ASSOCIATION**  
**2023 ORGANIZATIONAL MEETING**  
**MINUTES**  
**December 6, 2023**

**ESTABLISH A QUORUM** – 3 of the 5 members is needed:

Andrew Igl – President

Charlie Fiser – Treasurer

Helen Hardin – Secretary

Josh Guttormsen – Director

Dave Sunstrom – Director (Absent)

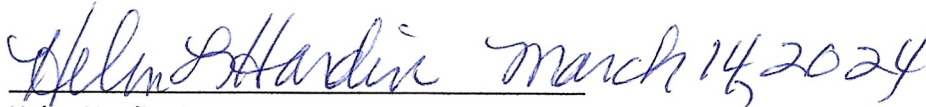
Association Business Manager: Jordan Devine, Westwind Management Group, LLC

**CALL TO ORDER** – Andrew Igl called the meeting to order at 7:35 pm

**ELECTION OF OFFICERS** – Upon a motion duly made and seconded, and carried unanimously, the Board approved the election of officers: Andrew Igl, President; Charlie Fiser, Treasurer; Helen Hardin, Secretary; Josh Guttormsen, Director; Dave Sunstrom, Director

**SIGN CODE OF CONDUCT** – All Board members present signed the Code of Conduct.

**UPDATE BANK SIGNATURE CARDS** – The Board reviewed the process of updating bank signature cards to be sent to each Board member electronically.

 *Helen Hardin March 14, 2024*

Helen Hardin, Secretary, Conservatory HOA