

**ATTENTION HOMEOWNERS – IMMEDIATE ACTION REQUIRED
BY RESIDENTS WHO PAY THEIR ASSESSMENTS BY ACH**

In order to comply with the regulations, as well as to make sure your personal information is protected properly, as of May 1, 2023, Westwind will no longer be able to initiate any withdrawal internally via the regular ACH process we have been providing. You **DO NOT** need to cancel your current ACH on file. We will be removing all bank account information from our system by April 30th.

The most comparable option for processing your payments would be to sign up for regularly scheduled recurring payments via your community's Bank, Alliance Association Bank. Please visit [Alliance Online Payment Setup](#) and follow the instructions. Alliance Association Bank (AAB) currently processes your assessment payments, maintains the payment lockbox for your community accounts, works exclusively with community associations, and is committed to providing you and your community with first class service.

Important note: Once you have filled in your user information when setting up your Alliance login, you will need the Management Company ID **6975**, Association ID **(CSV)** & Account # **(xxxxx)** in order to add your property. Additionally, please choose a payment date not later than the 5th of the month to make sure your payment for that month is received on time and no late fees are assessed.

Your assessment amount will automatically update if your assessments change in the future, and you will be notified via email 10 days prior to the update.

If you already have an Alliance account set up for another Association with a different Management Company, you will NOT need to create a new login. Please sign in with your current login and add your address for this community under Add Property.

Additional Payment Options include:

1) Payment through online bill pay via your personal bank. Please include your Homeowner account number in the memo line. Make the bill pay check out to Conservatory HOA and mail to address under #2 below.

2) Mail a check with your coupon to:

Conservatory HOA

P.O. Box 95854

Las Vegas, Nevada 89193-5854

We appreciate your patience as we work through this change together.