

THE CONSERVATORY HOMEOWNERS' ASSOCIATION
2022 ANNUAL MEETING
MINUTES
November 10, 2022

I Establish a Quorum – Quorum was achieved via online participation through the voting application.

II Convene the Meeting – Veterans were encouraged to stand and be recognized for their service and all stand for the pledge of allegiance. Helen Hardin, President, welcomed everyone in attendance and called the meeting to order at 6:30pm. She introduced fellow Board members: James Lawrence, Bill Fisher, Chris Horne, Max Strain. She then introduced the Community Manager, Cylinda Mobley, and the Association's attorney, Aaron Goodlock.

III Proof of Notice of Meeting – Management confirmed that notice was sent out in accordance with the Association's Bylaws of not less than 14 days and no more than 60 days. Notice was mailed out October 18, 2022.

IV President's Report

A. Helen Hardin recognized the HOA Committees and their respective chairs.

1. Social Committee – Chiree Guttormsen and Brittini Horne, co-chairs. Sharon Fisher, Secretary.
2. Diversity Committee – Ola Kukoyal, chair.
3. Design Review Committee – Duane Oudenhoven and Joy DeMots, co-chairs.
4. Communications Committee – Helen Hardin, chair.
5. Operations Committee – Tim Siml, chair
6. Nominating Committee – Bill Fisher, chair
7. Ad Hoc Budget Committee – Bill Fisher, chair
8. Ad Hoc Electronic Message Board Committee – Bill Fisher, chair.

B. The Design Review Committee Chairs presented information about the committee and its purpose. In 2021, the committee reviewed 212 applications. To date for 2022, they have reviewed 302.

C. The Diversity Committee chair spoke about the committee's events in 2022 and its desire to reach more residents to gauge proposed upcoming events.

V Old Business

A. Underdrain Update – Helen Hardin provided an update to the underdrain maintenance that began in 2021. The HOA is required to perform underdrain maintenance into perpetuity. The maintenance includes scoping and jetting of all lines of 1% grade or less. The second part of section 3 was completed in 2022.

VI Treasurer's Report –

A. Chris Horne, Secretary, provided the YTD financial recap with financial data through September 2022. He also reviewed the 2022 budget in which there is a \$3/mo. increase in assessments for 2023.

VII New Business

A. **2023 Budget Ratification** – The 2023 Budget was deemed ratified as 80% of owners did not veto the budget.

B. **2021 Annual Meeting Minutes Voting Results** – Per the online vote tally the meeting minutes were approved.

C. **Recognition** – The Board of Directors recognized Bill Fisher, Sharon Fisher, and Barb Gaetos for their volunteerism and dedication to the Association.

D. **Announcement of Election Results** – As there were three individuals running for the Board and three positions open, the election was not contested. Charlie Fiser, Helen Hardin, and Andrew Igl join the 2023 Board of Directors.

E. **Electronic Message Board** – James Lawrence provided the update and background to implementation of the electronic message board.

F. **Door Prizes**---Sheila Mozer and Ola Kukoyal won six months of assessments.

VIII Adjournment – With no further business to discuss, the meeting was adjourned at 8:15pm.