Important Update: ProData Key (PDK) Mobile Access for Conservatory HOA Residents

Dear Conservatory HOA Residents,

As we gear up for the upcoming pool season and warmer days, we want to ensure that all residents are well prepared for a seamless and enjoyable experience. Considering this, we have some crucial updates regarding the ProData Key (PDK) Mobile Access.

New Mobile Phone? Update Your PDK Account!

If you've recently acquired a new mobile phone, please note that your PDK account does not automatically transfer to the PDK app on your new device. To avoid any disruptions in accessing the clubhouse and pool, follow these steps:

1. Contact Westwind Management at <u>Conservatory@westwindmanagement.com</u>.

2. Visit the clubhouse during the onsite manager hours on Thursdays between 1-5 pm.

By doing so, you will receive a new email invitation, ensuring that your account is seamlessly linked to the application on your new phone.

White Key Card Reminder

For residents with a white key card, rest assured that these cards will continue to work regardless of whether you have a new phone. However, please be aware that any person in your household desiring mobile access must ensure their account is linked to the mobile application.

How to Use Mobile Access with PDK: Quick Guide

Once your account is linked, using mobile access with the PDK app is straightforward:

1. Open the PDK app on your mobile phone.

2. Hold your phone close to the card reader at the clubhouse or pool gate.

Remember, there's no need to select anything once the application is open on your phone.

Onsite Manager Support: Thursdays, 1-5 pm

To address any concerns about mobile access, assistance with setup, or troubleshooting, we encourage residents to visit the clubhouse during onsite manager hours on Thursdays between 1-5 pm. This is especially relevant as we approach the pool opening on Memorial Day weekend.

Your cooperation ensures a smooth and secure experience for all Conservatory HOA residents. As always, feel free to reach out with any questions or concerns.

Best regards,

Jordan Devine, Community Manager